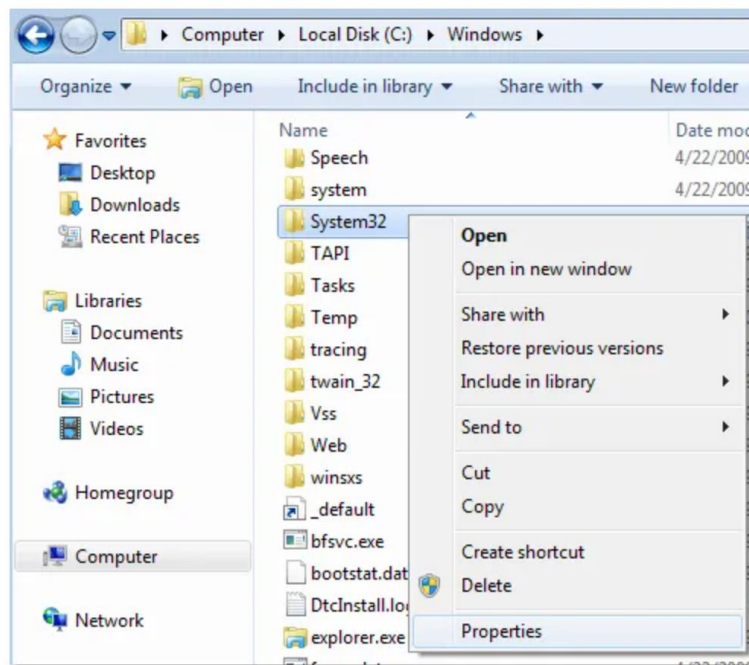
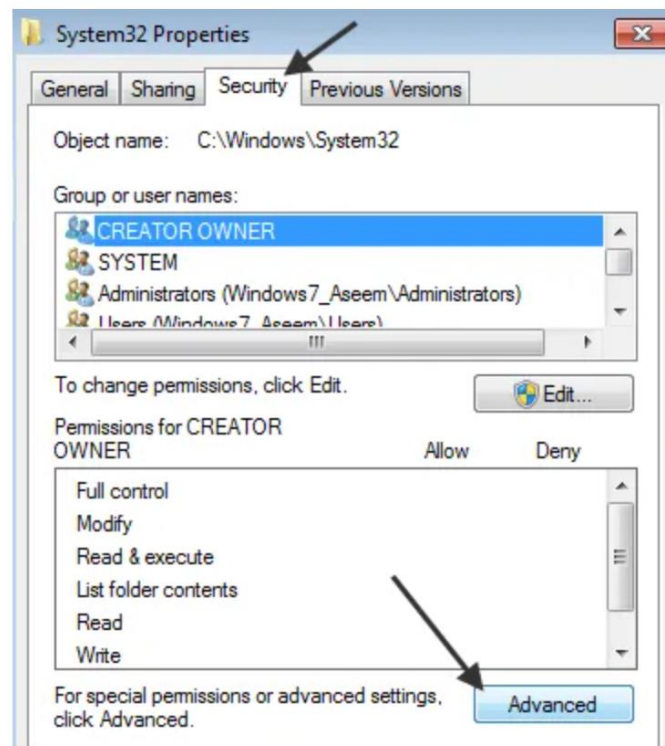


# How to Take Ownership of Files

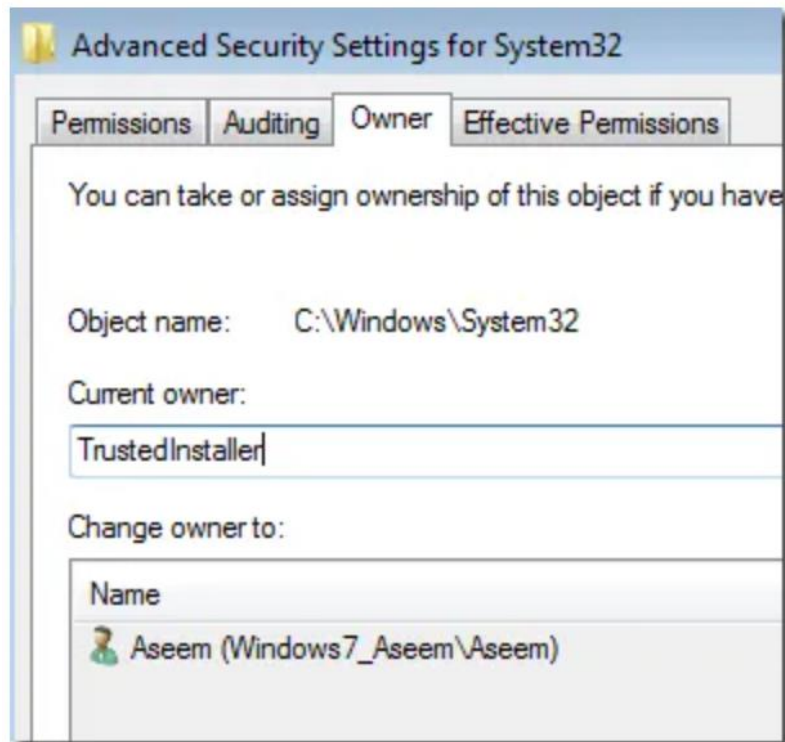
First, go to the folder or set of files that you need to change permissions for, right-click on them and choose **Properties**.



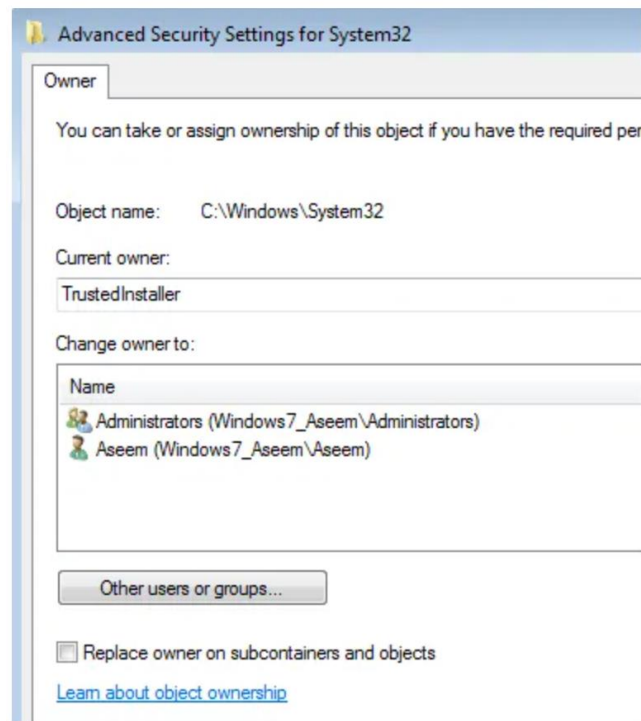
Next click on the **Security** tab and then click on the **Advanced** button at the bottom:



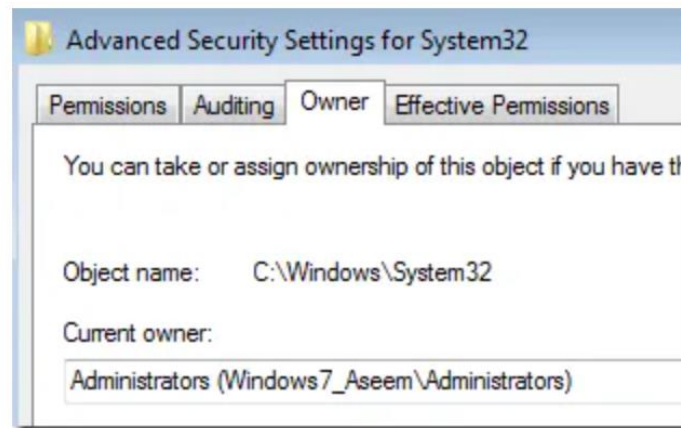
Next click on the **Owner** tab and you'll now see that the current owner is **TrustedInstaller**.



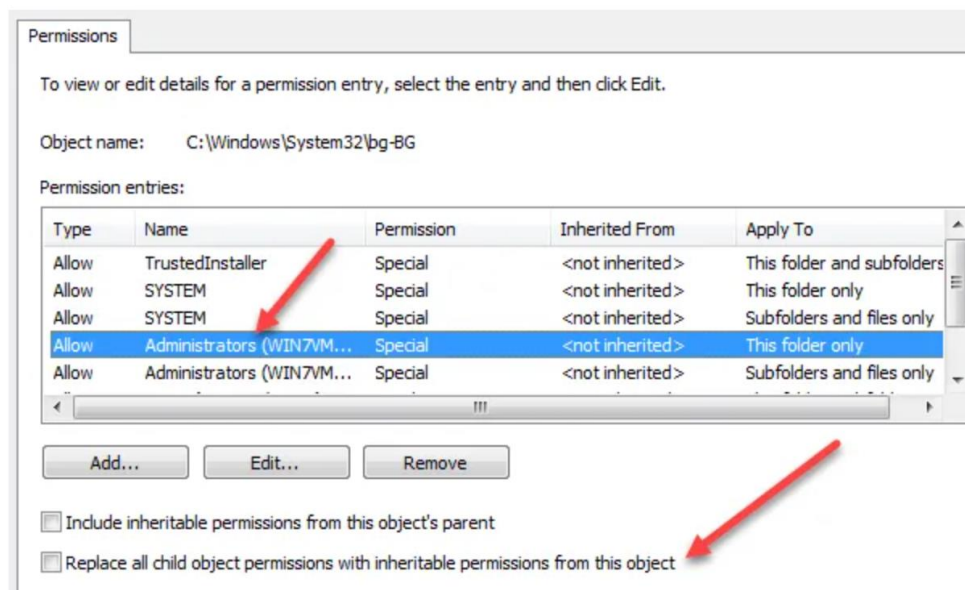
Now click on the **Edit** (in Windows 10, it's the **Change** button) button and choose who you would like to change the owner to, either your account or the **Administrators** group. If your account is an Administrator account, I would suggest just picking Administrators.



You can also check off **Replace owner on subcontainers and objects** if you need to delete more than one file in a folder. Go ahead and click OK. Now you will see that the Current owner is the account you picked.



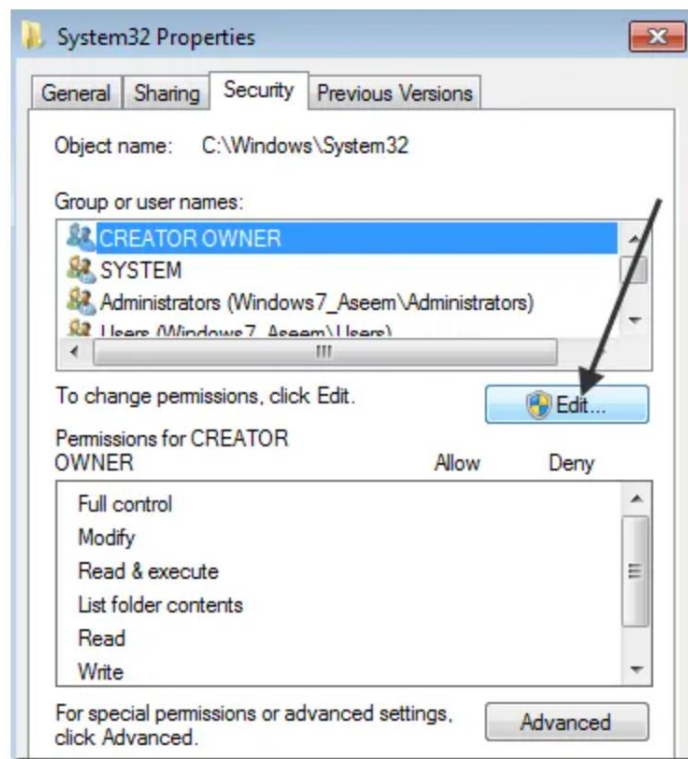
Note that if you are trying to delete an entire folder that has sub-folders, etc., you'll also need to click on the **Permissions** tab, then **Change Permissions**, select Administrators or the account you want to use, and then check the **Replace all child object permissions with inheritable permissions from this object**.



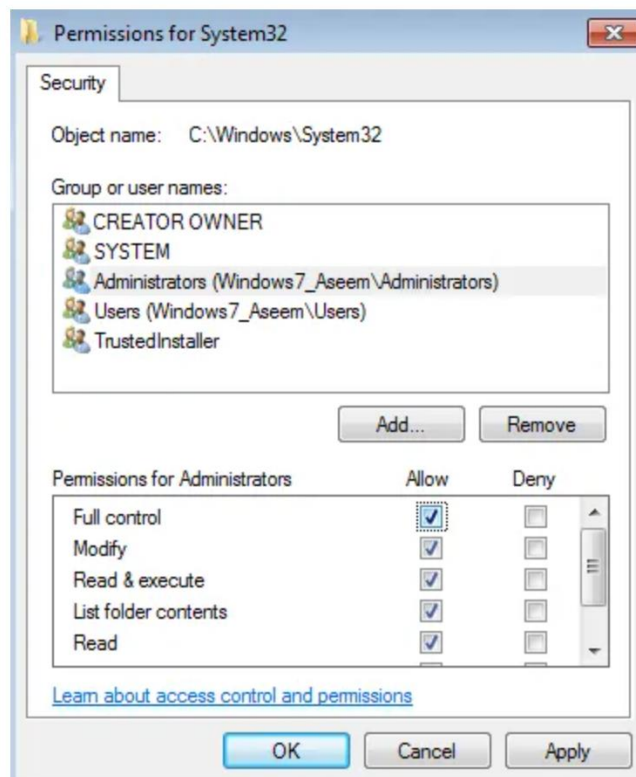
It's worth noting that you won't be able to change permissions until you first change the owner for the folder and all subfolders and files as shown above.

Click OK until you have closed all properties windows and are back to the Windows Explorer screen. Then right-click on the folder or file again and choose **Properties** again.

Now click on the **Security** tab again, but instead of clicking on Advanced, you need to click the **Edit** button.



Now click on the user name in the list that you want to change the permissions for, which should be the same as who you changed the current owner too. If the user name is not in the list, click **Add**, type in the name and click OK.



Since I had changed the current owner to Administrators, I clicked on Administrators here and then clicked on the check box next to **Full Control**. When you do that, all the other boxes get checked too.

Click OK once and then click OK one more time to get back to Windows Explorer. Now you can delete those files without any UAC messages telling you that you can't! It's quite a few steps, but it does work. Enjoy!